Information sheet for the submission of application documents for appointment procedures at the Faculty of Medicine of the University of Bonn

Please enclose the following documents with your application:

1. **Completed application form**
   (The application form can be found at: https://www.medfak.uni-bonn.de/de/fakultaet/akademische-verfahren/berufungsverfahren)

2. **Curriculum vitae**
   (The curriculum vitae - without publication list - should not exceed 6 pages if possible, font: Arial 11p, line spacing 1.5)

3. **a) Research concept**
   **b) Teaching concept**
   The planned networking within the Faculty of Medicine and the University of Bonn should be detailed in particular.

4. **Publication list**, numbered, with complete bibliographic details, separated into:
   - Original articles published in journals with peer review (specify impact factors IF!)
   - Review articles
   - Monographs, contributions to textbooks and manuals

   Please also note our detailed guidelines for submission of the bibliography

   Work that has not yet been accepted for printing should not be included in the list.

5. **List of lectures held** during the last two years.

6. **Clinical subjects**: Focus and scope of clinical activity

7. **Surgical subjects**: Operations catalog

8. Information on the use of **external funding (DFG, BMBF, EU, foundations, industry, etc.)** obtained. Please state the topic, external funding provider, duration (M-M, Y-Y), own contribution, total sum, as well as an indication of the transferable proportion of the external sum.

9. **Awards / commendations**

10. **Certificates / diplomas**

Candidates are requested to take the specified information into account in order to avoid delays in the process.
Please send your application in electronic form. Please send your application to: dekan@ukbonn.de