

**Information sheet for the submission of application documents  
for appointment procedures at the Faculty of Medicine  
of the University of Bonn**

Please enclose the following documents with your application:

**1. Completed application form**

(The application form can be found at: [www.uniklinik-bonn.de/dekanat/bewerberbogen](http://www.uniklinik-bonn.de/dekanat/bewerberbogen))

**2. Curriculum vitae**

(The curriculum vitae -without publication list- should not exceed 6 pages if possible, font: Arial 11p, line spacing 1.5)

**3. a) Research concept**

**b) Teaching concept**

The planned networking within the Faculty of Medicine and the University of Bonn should be detailed in particular.

**4. Publication list**, numbered, with complete bibliographic details, separated into:

- Original articles published in journals with *peer review* (**specify impact factors IF!**)
- Review articles
- Monographs, contributions to textbooks and manuals

**Please also note our detailed *guidelines for submission of the bibliography***

Work that has not yet been accepted for printing should not be included in the list.

**5. List of lectures held** during the last two years.

**6. Clinical subjects:**

Focus and scope of clinical activity

**7. Surgical subjects:** Operations catalog

**8. Information on the use of external funding (DFG, BMBF, EU, foundations, industry, etc.)** obtained. Please state the topic, external funding provider, duration (M-M, Y-Y), own contribution, total sum, as well as an indication of the transferable proportion of the external sum.

**9. Awards / commendations**

**10. Certificates / diplomas**

**Candidates are requested to take the specified information into account in order to avoid delays in the process.**

**Please send your application in electronic form. Please send your application to:  
dekan@ukbonn.de**