

Checklist: Application for admission to the qualification phase

1. Supervision Agreement

- Please use the template on our homepage for this purpose

2. Certificate of having passed the first section of the medical or dental examination in Germany, an equivalent qualification examined by ZAB or a copy of German license to practice medicine (if you do not have a German state examination)

- 1x sheet (copy)

3. Doctoral certificate

- 1x sheet (copy) *(if a doctorate has already been completed)*

4. Data collection form for doctoral student statistics- HStatG § 5 (2)

- Please use the template on our homepage for this purpose

The following must be observed when completing the supervision agreement:

- » The qualification phase must cover at least one year. This means that if you submit the supervision agreement to the doctoral office in 5/2023, for example, at least 5/2024 must be selected as the end date. We would even recommend allowing for a little buffer.
- » If there is a second supervisor, he/she must also sign the supervision agreement accordingly on the last page.
- » Please do not enter the private e-mail address of your doctoral supervisor/second supervisor, but enter the official e-mail address here.
- » Finally, please check again in detail whether you have filled in all fields accordingly.

How do I apply for admission to the qualification phase?

If you have all the documents listed, you can submit the application as follows:

1. By post to the following address

Dean's Office of the Faculty of Medicine
Rheinische Friedrich-Wilhelms-Universität Bonn
Building B33
- Doctoral Office -
Venusberg-Campus 1
53127 Bonn

2. Via the mailbox in front of the Dean's Office (Building B33)

3. Ask your contact person for a personal appointment for submission

Surname A-N: promotionsbuero.medfak@ukbonn.de or 0228-287-19203

Surname O-Z: promotionsbuero@ukbonn.de or 0228-287-19204

Please do not submit the application until it is complete. Incomplete documents cannot be accepted/processed. As soon as we have checked your application and it is complete, you will receive a confirmation of receipt from us by e-mail.