

## Checklist for submitting an application for Neuro-aCSis program – Initial draft phase

DOCUMENTS	Uploaded to eAntragssystem
Cover letter (1 page)	<input type="checkbox"/>
Project summary incl. classification in the thematic focus of the programme (1 page)	<input type="checkbox"/>
Proposal outline (objectives, work programme, innovation, approach, budget, collaborations, risk analysis and contingency plan; max. 2 pages excl. references)	<input type="checkbox"/>
Letter of recommendation from the clinic director	<input type="checkbox"/>
Letter of commitment regarding release from work for the research project by the hospital management (see template)	<input type="checkbox"/>
Letter of commitment to the scientific institute/collaborating clinic (in the case of a clinical research project) for the duration of the project and the commitment to provide consumables and scientific infrastructure by the institute directorate/clinic directorate.	<input type="checkbox"/>
Additional letter of support from all other collaborating institutes and clinics	<input type="checkbox"/>
Curriculum vitae	<input type="checkbox"/>
List of publications with a short summary of the most important publications (the contributed part is to be indicated)	<input type="checkbox"/>
Doctorate certificate	<input type="checkbox"/>
Licence to practise medicine (Approbationsurkunde)	<input type="checkbox"/>
Votum of the Ethics Commission (if applicable to project)	<input type="checkbox"/>
Submission statement	<input type="checkbox"/>
<b>LAST CHECK</b>	
Have all the documents been signed?	<input type="checkbox"/>
All mandatory documents uploaded?→ Only then will the Submit function appear (Submit)!	<input type="checkbox"/>
Have you received a confirmation email that your application has been submitted? → If not, please contact us: <a href="mailto:Nachwuchsfoerderung@ukbonn.de">Nachwuchsfoerderung@ukbonn.de</a>	<input type="checkbox"/>